

**BUTTE COUNTY  
CHILDREN AND FAMILIES COMMISSION  
Monday, June 14, 2004  
Special Meeting Minutes**

Held at the Mira Loma Drive county offices, the meeting was called to order at 8:30 a.m.

Item 1: Call to Order, Introductions and Agenda Review

Commissioners present: Marian Gage, Mark Lundberg, Sandra Machida, Karen Marlatt, Linda Moore, Phyllis Murdock, Gene Smith and Alternate Mary Neumann

Commissioners absent: Pat Cragar, Jane Dolan and Alternate Jeff Fontana

Staff present: Susan Billings, Cheryl Giscombe and Bobbi Dunivan

Staff absent: Anna Dove and Eva Puciata

Item 2: Public Hearing

Pursuant to Butte County Children and Families Commission Policy Number 03-004A – Protest of RFP, RFA and RFQ – Denials, Amended on January 16, 2004.

Dr. Bradley Luz, PhD, Director of Butte County Behavioral Health, contacted Commission staff on 6/10/04 with a request to withdraw the Infant/Toddler Mental Health Program Protest of Denial. The Contract Awards Committee met prior to the Special Commission Meeting on 6/14/04 and recommended that the Commission accept the withdrawal request.

**Marian Gage made a motion to accept Butte County Behavioral Health's request to withdraw Protest of Denial. Gene Smith seconded the motion. The motion passed unanimously.**

Item 3: California State University, Chico Research Foundation

CSU, Chico Research Foundation, in conjunction with Chico Montessori School, received a 2001 mini-grant from the Butte County Children and Families Commission to purchase playground equipment. CSUC is requesting that permission be granted to transfer title of the equipment from the fiscal authority of CSU, Chico Research Foundation to Chico Montessori School, where the equipment is physically located.

**Marian Gage made a motion to grant CSU, Chico Research Foundation permission to transfer title of playground equipment purchased with funds obtained through the Commission. Sandra Machida seconded the motion. The motion passed unanimously.**

**Sandra Machida made a motion to adjourn the meeting. Mark Lundberg seconded the motion. The motion passed unanimously.**

The meeting adjourned at 8:35 A.M.

Minutes by Susan Billings  
Administrative Assistant  
*Approved July 16, 2004*